

## Annual Report 2021-22

### 1. Executive Summary

*PRAYOG has been running a library initiative in Gopalganj district of Bihar. We intervene with 2898 children of Classes 1 to 5 in 18 Government schools, all in Kuchaikote block. The pandemic gave us an opportunity to explore other medium of reaching out to children and we started community libraries. We did not go online during the pandemic - we were physical and ensured children's contact with the books continued even when the schools were closed. We started 5 community libraries reaching out to 495 children and even after the re-opening of schools, we decided to continue - children pushed us to continue at their sites and so did the communities/their parents.*

*In a geography with low levels of literacy, poor pupil-teachers ratio, inaccessibility to the world of diverse children's book and lack of child centric pedagogy, Prayog has been ensuring that each child has access to diverse children's literature and can have the joy of reading. We do this through well designed library sessions which are full of activities - read aloud, story-telling, treasure hunt, book talk, story making, book discussion, various browsing games, and introducing a bit of literacy element. Prayog ensures that no child feels left out because of literacy related challenges and engages with children through a well curated collection which is age appropriate, has picture books, comprising of various genres and dealing with multiples themes like gender, environment, caste, class, religion, fantasy, equity, rights etc and offers to children as windows and mirrors to their lives and lives around them.*

*All this has emerged with generous support from donors like Nalanda Charitable Foundation and Wipro Foundation and we are learning each day. Relationships with organizations like Bookworm and their role in capacity building of our team has been immense. In 2021, Bookworm designed a Prayog Library Mentoring Support, which was a continuation to previous year's capacity building efforts with our team.*

*Our work has been highly appreciated by the District's Education Department and District Administration. We have been engaging with School Principals and teachers and get a big support from them. Schools, which are devoid of libraries, have ensured library rooms now. Even outside the district, Prayog's works have been accepted and we supported Purnea District Collector in his drive to activate panchayat libraries in the district. Other districts are also asking for support. NGOs like Quest Alliance which works with government schools in Samastipur have engaged us to train teachers and community library volunteers in the district. I-Saksham has approached us to facilitate a structured training on libraries for their team.*

*Over the next 2-3 years, we plan to scale our library work and also deepen our understanding on literacy elements and to include this in our school intervention plan. We plan to emerge as a resource organization in the region for engagement with children for library and literacy work.*

## 2. Detailed Report for Financial Year 2021-22

### a) Operational

i. The key programs/initiatives run by PRAYOG are:

SL No.	Name of Program	Description of Program	Primary Funder
1	<b>School Library Program</b>	<p>The <b>objectives</b> of the program are to:</p> <ul style="list-style-type: none"> <li>• Access to diverse children’s literature to children between Classes 1 - 5 in select 18 Government schools of our intervention area</li> <li>• Develop ways to engage with children’s literature so that children understand the text/illustrations</li> <li>• Engage with teachers/school Principals so that they are involved in the process and contribute in the implementation of the library program</li> <li>• Liaison with Government Department at the local level so that the work is accepted and also replicated on scale by the system</li> <li>• Building relationships with other key stakeholders - NGO partners, key individuals, donors etc so that the work gets larger acceptance</li> </ul> <p><b>Target group</b> are mainly children between Class 1 -5 (2898 children) for directly implementation and teachers/school Principals (36) to be in a supportive role.</p> <p><b>Operational model:</b> a pool of trained library educators conducts weekly library session during the in-school hours. Library sessions are planned<sup>1</sup> and each school has a library roster in place. The school libraries have been developed by Prayog team and a number of activities like read aloud, story-telling, book talks, guided drawing, treasure hunt, book discussions are conducted during the sessions. We have also planned to initiate book lending from the beginning of 2022 school session</p> <p><b>Some numbers:</b> In 18 school, a team of 7 members of Prayog cater to 2898 children and 36 teachers/Principals. We have &gt;5000 books in our collection now - a diverse age-appropriate collection of various genres and books identified into various themes/topics</p>	Nalanda Charitable Foundation and Wipro Foundation

<sup>1</sup> A sample of our yearly plan is attached as Annexure

<p>2</p>	<p>Community Library Program</p>	<p>The <b>objectives</b> of the program are to:</p> <ul style="list-style-type: none"> <li>• Access to diverse children’s literature to children between Classes 1 - 5 in select 5 vulnerable communities. These communities are either in hard to reach ‘diara’ areas (flood affected) or dalit habitats of the villages</li> <li>• Develop ways to engage with children’s literature so that children understand the text/illustrations</li> <li>• Engage with the parent’s group and the village community for their acceptance and support in the implementation of the library program</li> <li>• Liaison with Government Department at the local level so that the work is accepted and also replicated on scale by the system - we already have success stories with this model being replicated in 237 panchayats in Purnea district and led by Purnea District Collector. This model has now been also accepted by Gopalganj District Collector and preparations are on whereby we are offering technical support to the District Administration. We have also been asked by Buxar District Collector to support in the district’s plan for strengthening libraries.</li> <li>• Building relationships with other key stakeholders - NGO partners, key individuals, donors etc so that the work gets larger acceptance</li> </ul> <p><b>Target group</b> are mainly children between the age group of 4 to 15</p> <p><b>Operational model:</b> a pool of trained library educators conducts weekly library sessions in the evening in their villages. The space is offered by the community and our team engages with children in different age groups during the session. In a typical library session, three groups are formed (ages 4 to 6, 7 to 10 and 11 to 15) and each of these groups are facilitated by a pool of 2 team members each. The books chosen are different for each age group and the activities are also different. The activities done with them to engage with these books are read aloud, story-telling, book talks, guided drawing, treasure hunt, book discussions etc.</p> <p>After the session, each child gets to borrow a book which he/she can take to home for one week and return back in the next session. There is a ‘book hospital’ that we run along with children - all the damaged books get immediate attention and hence the book keeping is done with</p>	<p>Nalanda Charitable Foundation and Wipro Foundation</p>
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		<p>children’s involvement. There is no membership fee and anyone can become a member of the community library.</p> <p><b>Some numbers:</b> In 5 community sites (4 of these started in FY 2021), we have 495 members. We have &gt;5000 books in our collection now - a diverse age-appropriate collection of various genres and books identified into various themes/topics</p>	
3	Merging early literacy with the library program	<p>The key <b>objective</b> of this program is to engage with children of Class 1 with literacy elements. We want to learn through this experience and document our learnings so that can be used in other schools</p> <p><b>Operational model:</b> this has been planned to be implemented from April 2022 onwards as Prayog team attended a training by OELP in March 2022. One school has been selected and the school Principal has offered us complete freedom to make the class room print rich. We are working first to learn from our experience for an initial period of 6 months and based on our learning, we shall then work with Class 2 children in the same school. Upon the completion of FY 2022, we will move ahead with the key learnings and doable items in other schools.</p> <p><b>Target group:</b> all 24 children of Class 1 in Government Primary school, Nonia tola. There are only three teachers in the school and we shall involve one teacher in this.</p>	Nalanda Charitable Foundation and Wipro Foundation

- ii. **NO program was closed in this financial year.** In fact, we started new programs around capacity building of Government counterparts, NGO professionals on library work - even outside the district
- iii. In terms of the overall operational/intervention model, there has been no change. We immediately started working back in the schools as soon as they opened after the lockdown. The engagement with teachers during the latter part of lockdown was not there as most of the teaching community were exhausted with the other tasks assigned to them for Covid response and hence we took a decision to pause. Our operational approach was streamlined with 15 days visit of Sujata Noronha from Bookworm in October 2021. Her visit was to review our library work and we focused on planning. One of the challenges that we have faced is the over burdening of our team as each day every team member conducts sessions in 2 schools and 1 community site. As a result, our planning and implementation was being compromised and hence we emphasised on effective planning, review meetings, supervision of sessions and interactions based on field notes. One day in a week has now been kept only for planning and preparation for next week’s sessions in the schools and community sites.

We have an effective yearly planning calendar now and based on these quarterly, monthly and weekly plans are prepared. Even then, we still feel that we are short in team size and have

reached out to Nalanda Charitable Foundation. Increasing the team size has been approved from their side and April 2022 onwards, we will be increasing the team size.

- iv. Please complete the following outreach summary table to indicate the number of learning centres, schools, teachers, students and other key stakeholders that you worked with last year. Please also explain the reasons behind significant changes in numbers, if any.

<b>Outreach Summary</b>	<b>#</b>	<b>Remarks</b> (Mention frequency/mode/nature of engagement where applicable. e.g. daily through WhatsApp; once a quarter through Zoom; weekly face-to-face interactions etc.)
<b>Community Learning Centers</b>		
Number of community learning centers	5	Weekly engagement at the community sites.
Number of children directly engaged with, in community learning centers, on a <b>regular, ongoing</b> basis	495	Since the first lockdown in 2020, we started our first community centre and all the sessions are done through physical contacts only. From April 2021 onwards, we started in 4 additional community sites and even during lockdowns, children always had access to books. The community sites function through physical library sessions only on a weekly basis (from Monday to Friday)
Number of children directly engaged with, in community learning centers, through <b>workshops/events</b>	495	Library sessions are very engaging and all children in the age group of 4 to 15 are a part of these sessions.
<b>Schools</b>		
Number of schools directly worked in	18	Weekly engagement in schools during the school hours
Number of schoolteachers directly engaged with on a <b>regular, ongoing</b> basis	36	We have kept on regular engagement with 1 subject teacher and the School Principal in each of the 18 Government schools. The assigned teacher for library is involved during the library sessions
Number of schoolteachers directly engaged through <b>workshops/training</b>	268	In this FY, we have conducted workshop on introduction to libraries with 31 school teachers in Samastipur district (2 days) and with 237 teachers in Purnea district (week long engagement, 3 times from April 2021 to March 2022). All of these were through physical sessions.
Number of children directly engaged with, in schools on a <b>regular, ongoing</b> basis	2898	This engagement happens through physical weekly library sessions
Number of children directly engaged with, in schools through <b>workshops/events</b>		No workshops or events were planned for children during this FY

Any other Settings, Modes or Groups (e.g. community circles, online webinar, parent engagement, distribution of learning kits etc.)		
		Parents engagement happens routinely in the community library set up whereby we engage mostly with mothers in knowing the journey of their children

b) Educational

- i. The Founder and leadership team has directly engaged with student, content, teachers and other key stakeholders during this period.

The planned sessions with students are facilitated and supervised by the leadership team being led by Binit and other colleagues. Surya plays a role in designing of the sessions and piloting it out before handing it over to the larger team with the help of Binit. The planning calendar has been led by Surya and then as a result of a number of brainstorming sessions with the team. Surya also plays a role in supervision of implementation of activities in the schools and community sites. The nurturing of the team is led by both Surya and Binit.

The content related to activities are designed by Surya and Binit - these contents include games/activities related to opening up of the collection keeping in mind the context of our children. The preparation of session plans and reviewing the quality/quantity of work is also taken care by them. One of the core responsibilities of Surya is to nurture the next level of leadership in the new (relatively) team members.

Surya's responsibility is also to build relationships with Government system, mainly the District Collector and advocate for libraries. Based on Prayog's library learning, an entire district has witnessed active panchayat libraries (Purnea) and Gopalganj is also starting on similar lines. The Education Department and District Administration are well aware of Prayog's works. Binit takes a lead in strengthening and maintain rapport with Block level officials (BEO, BRPs). Our other team members maintain rapport with School Principals and teachers.

Maintaining a rapport with donor agency and routine discussion on key gap areas is the key responsibility of Surya. Building relationships with other NGOs and serving their needs is also taken care by Surya, one such concrete example is with Quest Alliance in Samastipur district.

- ii. Our team has witnessed significant transition in educational understanding over the past year and a lot of it has been possible because of the constant engagement with the larger Bookworm team through a structured Prayog Library Mentoring Support, which occurred in two phases - one in 2020 and the other in 2021. Some of the key transitions are:
- *Understanding the text/story grammar:* children's literature is very complex and identifying various elements of story grammar like plot, theme, topic, genre, age group, problems in the story are somethings that our team has evolved with and emerging their understanding every day

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- *Knowing good books:* based on the above, we are clearer now on the books which are good to be added to our collection
- *Incremental approach in engaging books/activities with children:* our team now knows and thinks about childhood diversity. We know that all children are not the same and context plays a big role. For eg. Children of the similar age group in a dalit community and a relatively better off community needs different ways of engagement, even the choice of books and activities with these books need to be different and this is the kind of acceptance and learning that we are emerging with
- *Showing signs of empathy with all children:* all our team members have had their own journeys when they joined us and none of them had the privilege of studying in an institution of repute. What they are going through in Prayog has made them to empathise with the children with them they are reaching out to during their interactions/sessions. A child who cannot identify an alphabet/word is now not getting that feeling because the activities are designed in such a way or the engagement is done in such a way that there is someone to help. The questions that are framed are more open

iii. Details of training courses/workshops attended by core team members, and any other steps taken to enhance the core educational expertise within the team

SL No.	Name of training course and organization providing the training	Details including: purpose/objectives, who were the facilitators, # of days, location, key learnings, impact on your work.	Which team members attended?
1	Prayog Library Mentoring Support - II	<p><b>Purpose:</b> This was the continuous phase of training on library practice by Bookworm team. The needs assessment was done with the team and focus was more around understanding the children's literature, engaging with children as there was a diverse set of children with whom we were reaching, planning of sessions, conducting effective library sessions with a variety of activities. The team's experience with interaction with Bookworm team was wonderful and even after the completion of first phase of PLMS, the interactions were always on.</p> <p><b>Facilitators:</b> Sujata Noronha, Nayan Mehrotra and Anandita from Bookworm</p> <p><b>Duration:</b> six months from July 2021 – December 2021 (beginning with fortnightly zoom calls, and a 4 days exposure visit of entire Prayog team to Bookworm in Goa</p> <p><b>Key learning:</b> all the team members are emerging as library practitioners, we are more prepared in term of planning of library sessions and engagement with children. There is a clear</p>	All 7 team members

		evidence of shift in our own thinking around library work and our ground work is more streamlined now, we are more planned and that is helping us to reach out effectively to so many children - even with a smaller team size	
2	Pedagogy of Foundational Learning - Literacy and Numeracy course by OELP	<p>This was an introduction to Prayog team towards the pedagogy of foundational literacy and numeracy. We were facing literacy related challenges, particularly with children between Grades 1-3 and had our own struggles in reaching out to them effectively. The workshop has given us a thought to implement and try some of the key ideas around literacy and we have already chosen a school to strengthen our learning with Class 1 students</p> <p><b>Facilitators:</b> Kirti, Aarti and larger OELP team</p> <p><b>Duration:</b> March 2022</p> <p><b>Key learnings:</b> developed an understanding on the conceptual framework on foundational literacy and numeracy. Also learnt the operational side to it and ways of engagement with children, making effective and essential classroom environment and designing sessions. One specific learning was also how much to engage with children - time to be spent. It is an intensive engagement and requires a lot of planning and hence we are going to deepen our understanding with 1 school initially.</p>	Surya and Ragini
3	Designing training program on reading and libraries for Govt staff in Purnea district and also orienting panchayat level committee members on activating libraries (August 2021 - March 2022)	<p>This was a continuation of the training that we offered to panchayat level committee members as identified by the Education Department and District Administration.</p> <p><b>Facilitators</b> – Surya, Binit, Kailash and Vishwananth from Prayog</p> <p><b>Duration:</b> August 2021 - March 2022</p> <p><b>Key learning:</b> the results have been fruitful as Purnea emerged as the only district in Bihar to have functional panchayat level libraries. Because of this, the District Administration was allocated with an amount of Rs 2.51 crores by NITI Aayog only for strengthening the panchayat libraries.</p>	4 team members – Surya, Binit, Kailash and Vishwanath



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		Our own team’s confidence was developed in terms of training on such a scale and also delivering the training	
4	Training to Government school teachers and Community Library volunteers in Samastipur district on Introduction to Libraries; on the request of Quest Alliance	<p>During the lockdown, Quest Alliance had started community libraries in Samastipur with a pool of 41 library volunteers. They had also awarded a set of children’s literature and bookshelves to 12 select Government schools in the district as a part of their ‘Shiksha Ratna’ awards. Their routine program has no focus on libraries but their local leadership in Bihar was inspired by Prayog’s works and hence the library initiatives. The collection that they awarded to the schools and those used in the community sites were also curated by Prayog team only. Towards the end of 2021, they requested Prayog team to facilitate a 2 days workshop for the key people engaged in the library work</p> <p><b>Facilitators</b> – Surya, Binit, Kailash and Vishwananth from Prayog</p> <p><b>Duration:</b> November 2021</p> <p><b>Key learning:</b> our team showed a good strategy to engage with school teachers, Principals and BRPs (27) and with library volunteers (41). We were able to design sessions and engage all of them meaningfully. Many teachers went on to focus on the library work and are still in touch whenever they want new ideas or discuss any thing around library work</p>	4 team members – Surya, Binit, Kailash and Vishwanath

- iv. We want to be focused around the library work and adding a new dimension of literacy in our work. This is where we want to stay for a while.

We plan to deep dive into foundational literacy and numeracy related experiences that we received during OELP training. We are a small team and right now, we want to be focused.

c) Organizational

- i. **Legal Status:** We have our 12A and 80G certificates. We have no plans to apply for FCRA as we have a firm belief that any funding support would be met with a diverse pool of donors within a country only

- ii. **Team Structure:**

The team profile is as below:

**Surya Prakash Rai (Founder):** an M.Phil from IIT Bombay and has worked for various national and international NGOs for past 10 years. Takes care of all the operational aspects of activities at PRAYOG.

**Abhishek Kr. Sharma (Co-Founder):** a BE in Electronics engineering from BIT Mesra and MBA from XLRI Jamshedpur. Takes care of creating forward linkages and fundraising

**Binit Ranjan (Library Educator cum Program Coordinator):** is a MSW from IGNOU and has been taking care of field operations by activating the school libraries, introducing classroom libraries and other. He has been associated with PRAYOG as a Program Co-ordinator since May 2017. He is also a Wipro Fellow

**Kailash Kumar (Library Educator):** is a Graduate and has been taking care of field operations by activating the school libraries, introducing classroom libraries and other. He has been associated with PRAYOG since July 2019

**Ragini Kumari Sharma (Library Educator):** is a Graduate and has been taking care of field operations by activating the school libraries, introducing classroom libraries and other. She has been associated with PRAYOG since Sep 2020

**Anita Kumari (Library Educator):** is a Graduate and has been taking care of field operations by activating the school libraries, introducing classroom libraries and other. She has been associated with PRAYOG since Sep 2020

**Durga Kumari:** we have selected her as a part of our Managerial team member. She is a B.Ed from RIE Bhubaneswar and MSW from TISS, Guwahati. She hails from Patna; has 3 years of work experience with Shiksharth (Sukma).

She joined us on May 01<sup>st</sup>, 2021 and continued till March 15<sup>th</sup>, 2022. She was getting married and her partner works with Shiksharth (Sukma) and she also had health issues and wanted to spend time with her family post marriage.

We have plans to diversify our team and we are in discussion with Kuheli Sarkar, a Kolkata based freelance Consultant. Kuheli has a M.A. in Education from TISS Mumbai and she has also pursued LEC. We have invited her for a site visit in the first week of May and if both Kuheli and Prayog team aligns to the vision, we shall go ahead in including her in the team. Though, it would be part-time engagement. Apart from this, we would be including 2 new full time female library educators and a pool of 10 volunteers, all hired locally.

We are a very small team but we highly respect the basic ethics of team work, self-respect, child rights awareness and stakeholder engagement. We have set protocols for all of these and the second line of leadership is being prepared right from the beginning. We are the phase of nurturing and building a strong core team and an implementation team.

The organization has initiated to adopt social security measures for its team and for the first time, we introduced "Health Insurance" of all staff with a 70:30 ratio last year but later on in 2021 we decided to make it a 100% contribution from organization's side. We follow a salary increment process. We take extremely care of our team's needs and extend any support to them as and when required.

For the first time in past 5 years, we had a team member leaving us and that too without completing a year with us.

- iii. **Capacity Enhancement:** for the capacity enhancement, we make a list of trainings that are being offered by Wipro or their partners and then based on individual's interest and requirements of the program, we urge to apply for these trainings. Apart from that we have also kept separate budget head for capacity building under NCFs support. For eg. We were able to cover cost of PLMS - II training by Bookworm through that budget.
- iv. **Governance:** there is a Board of Trustees who take any decision with the inputs from the staff. Apart from this, we have two advisors who suggest us on our stand in the programs or relationship with stakeholders.
- v. **Financial Overview:** In Feb 2020, we received our first funding support from Nalanda Charitable Foundation (NCF) to strengthen our library program in Government schools. The budget sanctioned was Rs 12 lakhs due to lockdown restrictions, we could use only 50% of the allocated budget. In July 2021, our grant size was doubled by NCF to Rs 25 lakhs and in 2022 as well, this will grow as we have been approved to increase the size of team. Though, we will take a call to increase the number of schools soon.

Our finance records are audited/filed annually by a CA firm and we comply to income tax laws/rules since the beginning of the organization.

- vi. **Other Partnerships:** we have a strong support from the District Administration and we have a letter of Approval from them to implement our library work in these schools. As an organization, we are just 7 (so far) but we are working with unmatched energy of school teachers, BRPs, BEOs, DPOs, DEO and District Collector. In March 2021, we have partnered with Purnea District Administration as well for supporting them in their vision around libraries
- vii. **Communications/Outreach**

- Website: <https://prayog.org.in>
- Blogsite: <http://prayoginbihar.blogspot.com>
- Facebook page: <https://www.facebook.com/PrayoginBihar/>

### 3. Plans for next 1-3 years

For the next 3 years, PRAYOG would be focusing on:

- Deepen our existing work on children's library
- Expanding the outreach to 10 more schools in the district and overall turn all the implementation schools into model for library and foundational literacy and numeracy indicators
- Emerging as a local organization with a pool of trainers for library and literacy/numeracy
- Developing effective training packages for the above
- Start a community site of our own which will also serve as a demonstration centre and training site for the above. In March 2022, PRAYOG leased 25,600 sq ft land in Gopalganj for this for 29 years
- Based on Purnea experience, we are supporting Gopalganj district administration in their library visioning. Similarly, Buxar District Collector has also reached us for support and we plan to take this ahead to other districts as well. Till some time back, no one talked about libraries and it's nice to see that people are now at least thinking about libraries!

For FY 2022-23; the detailed plan is as below:

Sl.No.	Areas of Work	Detailed Plans
1	Organizational	<ul style="list-style-type: none"> <li>• Expanding the Board (this is quite essential at this Stage) as we are now marching ahead and for all practical purposes, the dependency on one of the Board members is extremely high</li> <li>• Continued focus/emphasis on organizational culture and values and shaping up the policies in place</li> <li>• Continued focus on team's capacity building and</li> <li>• Continued compliances to Govt laws/policies</li> </ul>
2	Educational	<ul style="list-style-type: none"> <li>• Focus on strengthening the library work which includes designing of sessions and activities, actual facilitation of ground and quality checks on session delivery</li> <li>• Starting the work on foundational literacy and numeracy</li> <li>• Once the pilot is done, taking the key learnings to a newer age group and rolling it out in 1 school for this year</li> </ul>
3	Operational	<ul style="list-style-type: none"> <li>• Appropriate team size for implementation activities to be in places - new hiring</li> <li>• Increasing the number of implementation schools</li> <li>• Increasing the diverse collection of books</li> <li>• Meeting team's required capacity building needs</li> </ul>

		<ul style="list-style-type: none"><li>• Strengthening the training pool of the team so that what we have learnt is also disseminated</li><li>• Facilitating training program on libraries for i-Saksham team (and also to Gopalganj and Buxar District Administration, Government schools etc)</li><li>• Beginning of setting up of our own community site</li><li>• Continued resource mobilization with existing donor and identifying new donors to diversify our fund raising</li></ul>
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#### 4. Nature of Support

From Wipro Foundation, we expect the following support:

- i. Capacity building: educational, organizational and operational aspects
- ii. Linkages to other organizations/partners working on similar context


#### 5. Capacity Building

- Much of the time, we focus in building our own capacities. We are thankful to Wipro for giving us an opportunity to select from a range of capacity building opportunities. We are also thankful to NCF to have supported us in a very intense capacity building program that was run by Bookworm. But for this year, we want to be focused only library related and FLN related capacity building opportunities
- From our current pool of 7, we are ready for this and we feel that upon the completion of OELP training, rest can also take turn to attend this.

#### 6. Images

Uploaded as per guideline on the Google form

## Annexure 1: Library Session Calendar: 2022

 <b>Library Session Calendar - 2022</b>							
Sl.No.	Core Activities	Sub-Activities	Count of Activities	Q1 (Jan - Mar) (Life)	Q2 (Apr - Jun) (Love)	Q3 (Jul - Sep) (Strong voices)	Q4 (Oct - Dec) (Information)
1	<b>Read Aloud (10)</b>	Read Aloud	10	3	3	3	1
2	<b>Story Telling (4)</b>	Story Telling	4	2	1	1	
3	<b>Book Display (3)</b>	Book Display	3		1	1	1
4	<b>Art and Craft (4)</b>	Art & Craft	1	1			
		Art & Craft/Personal & Library experience sharing	2				2
5	<b>Book Talk &amp; Character Alive (9)</b>	Book Talk/Book Discussion	2				2
		Book Talk/Character Alive	3	1	1	1	
		Book Talk/Free reading	4	1	1	1	
6	<b>Browsing Games (10)</b>	Browsing Game/Book Discussion	1		1		
		Browsing Game/Quiz	2	1			1
		Browsing Games	7	2	2	2	1
7	<b>Drama (3)</b>	Drama reading	1		1		
		Story Enactment	2		1	1	
8	<b>Guided Drawing (2)</b>	Guided Drawing	2	1		1	
9	<b>Quiz (3)</b>	Quiz	3			1	2
10	<b>Community event (1)</b>	Sharing to Community	1				1
11	<b>Parallel activities (5)</b>	Information Making	1				1
		Story Making	2		1	1	
		Newsletter	2	1			1

<b>Book Selection:</b> i) Books to be selected for each activities in advance and shared to the team ii) Preparation and Review of Planned Activities during weekly/monthly/quarterly meetings	<b>Community/School Plan:</b> i) Prepare separate plans (at least 2) for different levels of schools/community sites ii) Different plan for Class 1-3 & 4-5
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